

*The Regency House*

2701 Westheimer Road, Houston, TX 77098

713-523-3608 Fax 713-523-3519

**Consumer Report Authorization Form**

The Regency House Condominium Association ("Association") utilizes a Consumer Reporting Agency (CRA), The Cole Group, to conduct public records searches for information such as criminal history. Such information is considered a Consumer Report under the Fair Credit Reporting Act. The Association will conduct criminal background checks on all applicants who seek to reside at The Regency House. The Association will carry out this requirement in a fair, consistent, and non-discriminatory manner, in compliance with applicable state and federal laws and guidelines.

Each applicant needs to authorize and request that The Cole Group release all information in its files and to contact any or all of the following information sources: courts, law enforcement agencies, correctional facilities, jails, Motor Vehicle Records (permitted by 18 US Code 2721 (b)(6)(13)(14)), and all other government public record repositories.

**AUTHORIZATION, CONSENT & REQUEST**

By signing below, you are consenting to the following:

I CONSENT to and REQUEST that The Cole Group create a Consumer Report and make inquiries necessary to verify the information I have provided on my application. I understand and agree that The Cole Group and the Regency House Condominium Association have a PERMISSIBLE PURPOSE and may now, or at any time in the future make inquiries concerning my criminal history and other public records information maintained by law enforcement and government records repositories. I further request that the results of these inquiries be communicated to the Regency House Condominium Association and understand that the information will be utilized to evaluate my residency at The Regency House. I understand such information will not be utilized to violate state or federal equal opportunity laws.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**NOTICE & RIGHTS**

NOTICE: You may write to The Cole Group at 2525 North Loop W, Houston, TX 77008, and request the nature and substance of any information obtained from these sources. Please include a stamped, self-addressed envelope to insure proper and accurate return of information.

By signing below you ACKNOWLEDGE your understanding of these disclosures, that you may contact The Cole Group, and that you have been provided a copy of your rights under the Fair Credit Reporting Act.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date